

SECTION: OPERATIONS

TITLE: LUNCH ACCOUNTS

ADOPTED: APRIL 19, 2006

REVISED: FEBRUARY 21, 2007

FERNDALE AREA SCHOOL DISTRICT

808.1. LUNCH ACCOUNTS	
1. Purpose	Each year, students forget, lose, and misuse their lunch tickets and money. For this reason, the Board adopts this policy to govern situations when students do not have lunch money or when their lunch accounts have insufficient funds.
2. Definition	For purposes of this policy, the term ticket means all forms of exchange, including daily, weekly or monthly paper tickets, money, cards, coins or tokens.
3. Authority	<p>The Board shall permit students to incur reasonable charges. Parents/Guardians are responsible for the student’s charges and shall be contacted for payment.</p> <p>Reasonable charges shall not exceed the cost of five (5) lunches.</p> <p>The Board reserves the right to deny a student his/her choice of meal if outstanding charges are not paid. A meal that meets the nutritional requirements may be substituted.</p> <p>The Board reserves the right to pursue collection of delinquent accounts, including but not limited to use of a collection agency, and pursuing the same before a District Court or the Court of Common Pleas, when the totality of the circumstances, including the amounts due, justify such action in the opinion of the Board.</p>
4. Guidelines	<p>The district shall inform students and parents/guardians in writing of the district’s policy regarding delinquent charges and the parent’s/guardian’s responsibility for them. The notice shall be provided to all households at the time they begin participating in the lunch program.</p> <p>At least one (1) advance written warning shall be given to the student and parent/guardian prior to refusal to allow additional meals. The written warning shall include an explanation that the student has repeatedly had a problem with delinquent charges and that each subsequent time the student fails to have a paid-up account balance, s/he is expected to bring a lunch or pay full price for lunch.</p>

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Meals shall always be provided to students in pre-K, kindergarten, first, second and third grades and to disabled students who may be unable to take full responsibility for a lunch account.

Meals shall always be provided to students in elementary grades (1-6).

Nothing in this policy precludes the use of a collection agency and/or **action brought** before a district court or the Court of Common Pleas to pursue collection of delinquent accounts **as necessary**.