

FERNDALE AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES
TITLE: ASSIGNMENT AND TRANSFER
ADOPTED: MAY 9, 2007
REVISED:

409. ASSIGNMENT AND TRANSFER	
1. Purpose	The assignment and transfer within the district of professional employees shall be in accordance with the instructional and operational needs of the district.
2. Authority	The Board shall approve the initial assignment of professional personnel at the time of employment and when such assignments involve a transfer from one building to another or a move to a position requiring a certificate other than that required for the employee's present position.
3. Delegation of Responsibility	<p>The Superintendent shall, in considering any assignment or transfer, base a decision on:</p> <ol style="list-style-type: none">1. Impact of proposed assignment on the educational program.2. Employee's background, experience and preparation for the position.3. Employee's success in former positions.4. Recommendations of the employee's administrative supervisors.5. Administrative and operational efficiency advanced by the proposed assignment. <p>Vacancies shall be publicized to all appropriate employees.</p> <p>Before new employees are sought, requests for transfer to vacant positions will be considered.</p> <p>Professional employees shall be informed of their assignments at the earliest possible date preceding the school year in which such assignment shall be effective.</p> <p>This policy shall not prevent reassignment of a professional staff member during the school year for good cause.</p>

**PA Statute
23 Pa. C.S.A.
6301 et seq**

Negotiated collective bargaining agreements shall supersede the provisions of this policy when they prescribe conditions enumerated in or affected by this policy.