

Ferndale Area School District
 Application for Use of School Facilities

Name of Applicant Organization _____

Date of Application _____

Responsible Officer _____ Title _____

Address _____ City/State/Zip _____ Phone _____

Facilities Requested (please check all items which comply with your request)

<u>School/Facility</u>	<u>Room(s)</u>	<u>Equipment</u>
Senior High _____	Auditorium _____	Chairs _____
Junior High _____	Cafeteria _____	Tables _____
Elementary School _____	Classroom(s) _____	Microphone _____
Football Stadium _____	Gymnasium _____	Movie Projector _____
Baseball Field _____	Kitchen _____	Movie Screen _____
Softball Field _____	Locker Room(s) _____	PA System _____
_____ _____	Restrooms _____	Scoreboard/Clock _____
	Computer Lab _____	Television _____
	_____ _____	VCR _____
		_____ _____

**NOTE: Representatives of organizations approved to use the gymnasiums are instructed NOT to allow anyone to sit on the top row of the bleachers when the bleachers are not extended for seating.*

Purpose for which the facility will be used (be specific) _____

Date(s) of use: _____ Hours: from _____ to _____

Estimated number of people in attendance _____

Will admission fee(s) be charged? Yes ___ No ___ Amount of admission fee: \$ _____

Will a collection be taken? Yes ___ No ___

For what purpose will the fees or collections be used? _____

Will special decorations be used? Yes ___ No ___

Will refreshments be served? Yes ___ No ___

NONSCHOOL-SPONSORED ORGANIZATIONS USING SCHOOL DISTRICT FACILITIES MUST CARRY LIABILITY INSURANCE. THE LIABILITY INSURANCE CERTIFICATE SHALL INDICATE THE FOLLOWING MINIMUM COVERAGE: BODILY INJURY - \$300,000; PROPERTY DAMAGE - \$25,000; MEDICAL PAYMENT - \$500. PLEASE FILE A CERTIFICATE OF INSURANCE LISTING FERNDAL AREA SCHOOL DISTRICT AS CO-INSURED WITH THIS REQUEST (can be obtained from your insurance carrier)

If permission is granted, applicant agrees to comply with the Rules and Regulations of the Board of School Directors governing the use of such premises, to take the utmost care of requested facility area and equipment, and to make good any damage to school property stemming from my organizations occupancy of it. Applicant agrees to pay the appropriate rental fee for the use of the above, and further agrees to pay actual costs for the use of special equipment, extra custodial services, security, and any other costs specified by the Rules and Regulations. The undersigned will hold the school district harmless from all claims, loss, or liability arising out of the use of the facility pursuant to this application.

I, the undersigned, do certify to the Ferndale Area School District, under penalties of perjury, that all leaders (e.g., coaches, officials, group leaders, instructors, supervisors, etc.) not employed by district that will participate in the activity utilizing district facilities have an active Act 34 clearance, Act 151 clearance, and if applicable, FBI clearance; that no leader participating in the activity utilizing facilities of the district has a prior conviction involving inappropriate activities regarding individuals under the age of 18; and that no leader will be permitted to participate in the activity utilizing the facilities of the district that does not have the required clearances referred to above indicating, in each case, that said leader has no prior conviction involving inappropriate activities regarding individuals under the age of 18.

I further understand that should it be determined that the certification made above is a false certification or that the applicant permitted a leader to participate in the activity utilizing the facilities of the district that did not have the required clearances referred to above indicating, in each case, that said leader had no prior conviction involving inappropriate activities regarding individuals under the age of 18, that the district Board may, in the exercising of its discretion, determine that the applicant shall, as the result of said actions, be precluded from utilizing district facilities in the future.

Signature of Responsible Officer

_____ Approved
_____ Denied

Signature of Building Principal

Date

_____ Approved
_____ Denied

Signature of Superintendent

Date

Date of Pre-Approval Notification _____

Date of Board Approval _____

Remarks: _____
